March 15, 2013

Dear Parents/Guardians:

Our staff is making plans for class assignments for the 2013-2014 school year, and we are seeking your input as we begin this process. This year’s teaching team will be assigning your child to a heterogeneous classroom group for the upcoming school year, as students’ current teachers are in the best position to make the assignment.

Many factors are considered as balanced groups are prepared, including the range of academic abilities, social mixture, gender balance, individual learning styles, student personality and interaction, students benefiting from being together or separated, overall student behavior, and class size. The objective of this process is to produce a heterogeneous group of students engineered to become a community of learners, which promotes students who function to the fullest extent of their abilities.

While you certainly have a wealth of information to share about your child, we are only able to accept two types of information from you regarding your child at this time.
1) If one of your children has had a teacher and the experience was not a positive one, please let us know.
2) If your child has had a dramatically negative experience with another child and being in the same class would cause social or academic problems, please make us aware of that. (Please limit this request only to a few names.)

Your input is important! Although we can only accept these two types of information at this time for the purpose of creating class lists, parents will have the opportunity to share more detailed information with your child’s teaching team in September. Such input is vital to your child’s academic success, and in establishing an effective home/school partnership, and we welcome your continued involvement.

We will do our best to place your child(ren) in a class where the above issues are avoided. Letters that address other concerns or that request a specific teacher or teachers cannot be accepted. Thank you in advance for your support and understanding.

Letters should be directed to your child’s current building principal and must be received by April 12th. Preparation for class lists has already begun, so it is imperative that letters meet the firm April 12th deadline. If you have any questions, please do not hesitate to contact me.

Sincerely,

Judith B. Hammond, Principal